

Your access to the office may be **RESTRICTED** if:

- You have any symptoms related to COVID-19
- You have had close contact with a person infected with COVID-19



Kindly observe the following:

PRACTICE good hygiene

wash hands frequently



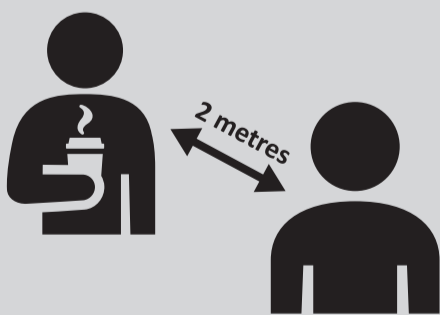
PRACTICE good coughing and sneezing etiquette

cough and sneeze in elbow and away from other people



MAINTAIN a safe social distance

more than 2 metres



DO NOT shake hands

extend greetings without physical contact



AVOID touching surfaces with fingertips and the front of your hand

use the back of your hand or other body parts



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